

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: January 20, 2021

To: Nury Martinez, Council President  
City Council

Paul Krekorian, Chair  
Budget and Finance Committee

From: Richard H. Llewellyn, Jr., City Administrative Officer  
Office of the City Administrative Officer

Subject: **COVID-19 EMERGENCY RESPONSE ACCOUNT – GENERAL CITY  
PURPOSES FUND STATUS REPORT – WEEK ENDING FRIDAY,  
JANUARY 15, 2021**

On March 17, 2020, Council adopted a Motion (C.F. 20-0147-S46) to transfer \$20.0 million from the Reserve Fund to the General City Purposes Fund under a new account entitled "COVID-19 Emergency Response" in order to provide City Departments additional resources to address and respond to the COVID-19 pandemic. In accordance with the Motion, the City Administrative Officer is authorized to spend these requested funds at the direction of the Mayor and provide reports to the City Council on expenses incurred and purposes for which the funds were authorized.

On April 7, 2020, in order to continue citywide efforts to address COVID-19, an additional appropriation of \$50.0 million was provided from the Building and Safety Building Permit Enterprise Fund to the COVID-19 Emergency Response account, increasing the overall appropriation to \$70.0 million. The transfer was effectuated under Mayoral authority in accordance with Los Angeles City Charter Section 231(i) and Los Angeles Administrative Code Sections 8.29 and 8.30, and subsequently approved by Council on April 29, 2020 (C.F. 20-0501).

On April 30, 2020, an additional \$75.0 million was transferred to the COVID-19 Emergency Response account from the Building and Safety Building Permit Enterprise Fund to fund ongoing COVID-19 response needs, thereby increasing the total appropriation to \$145.0 million. The transfer was effectuated under Mayoral authority and subsequently approved by Council on May 5, 2020 (C.F. 20-0530). In accordance with Council action, \$25.0 million of the \$75.0 million transfer will be dedicated to enhancements to the Senior Meals Delivery Program.

On July 17, 2020, the Board of Public Works approved a transfer of \$75.0 million from the Public Works Trust Fund to the COVID-19 Emergency Response account, as authorized by the Mayor, to meet the City's ongoing COVID-19 expenditures. Funding allocated to the COVID-19 Emergency Response account now totals \$220.0 million (C.F. 20-0147-S53).

The table below provides a summary of authorized funding from the COVID-19 Emergency Response account for the week ending January 15, 2021. This status report includes changes to the breakdown of approved expenditures according to category. Approved transfers for expenditures are categorized under either General Citywide Response or the Senior Meals Program. Funding requests for Senior Meals are supported by the \$25.0 million allocation in accordance with Council direction, while all other requests will be funded by the remaining funds. As of September 10, 2020, the funding dedicated to the Senior Meals Program has been fully approved for expenditure. Any additional appropriation to departments for Senior Meals will draw from the remaining balance and is subject to approval by the Mayor's Office.

A more comprehensive reporting of the City's COVID-19 response expenditures can be found in an updated report issued by this Office on November 13, 2020, under Council File 20-0147-S38.

Requesting Department	Purpose	Approval Date	Amount
<b>General Citywide Response</b>			
Fire	Various testing site equipment rentals in October, November, and December (traffic control equipment, generators and power supplies, and mobile storage containers) and PPE respirators	1/13/21	\$ 101,235
General Services	COVID-19 health and safety guidance signage costs and Plexiglas barrier installation at City facilities	1/14/21	\$ 149,000
Mayor	PPE for People Experiencing Homelessness	1/7/21	\$ 30,000
<b>Total Approved (Week Ending January 15, 2021)</b>			<b>\$ 280,235</b>
<b>Previous Transfers (March 31, 2020 – January 8, 2021)</b>			<b>\$ 210,332,523</b>
<b>Total Funding Approved</b>			<b>\$ 210,612,758</b>
<b>Total Account Funding</b>			<b>\$ 220,000,000</b>
<b>Less: Senior Meals Delivery Program Remaining Allocation</b>			<b>\$ --</b>
<b>Less: Total Funding Approved</b>			<b>\$ (210,612,758)</b>
<b>Remaining Balance</b>			<b>\$ 9,387,242</b>

Should you require any additional information, please contact Samantha Jew at (213) 473-7581 or [samantha.jew@lacity.org](mailto:samantha.jew@lacity.org).

cc: The City Council  
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